

臺灣大學化學系博士班預口試及學位考施行細則

Regulations of Pre-oral Examination and Ph.D. Degree Examination Department of Chemistry, NTU

95.09.22 九十五學年度第二次系務會議修訂通過

98.05.08 九十七學年度第八次系務會議修訂通過

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| 一、 | <p>博士生須於資格考試通過半年後，始得提出論文大綱預口試申請。
<u>博士班提出預口試(pre-oral)申請時，應至少有一篇以其博士論文研究為主軸，撰寫成之期刊論文之文稿，該文稿並需附已送審(submitted)的證明做為門檻。自99學年度起舉行預口試之博士生適用。』</u>，亦適用於國際研究生學程(TIGP)學生。
Doctoral students may submit an application for pre-oral examination six months after passing the Cum. When submission, students should attach a manuscript which is written based on the contents in their Ph.D. dissertation and has been submitted to a journal (with a proof of submission). This regulation is applicable to students (including TIGP) who apply for a pre-oral examination after the academic year 2010.</p> |
| 二、 | <p>博士生須檢附經指導教授簽署之論文大綱書面報告，填寫化學系博士班論文預口試申請書，經指導教授同意並經系主任核准後，方可舉行預口試。
When application, doctoral students should submit an application form and an abstract of their dissertation with advisor' signature. The examination can only be held with an agreement of the advisor and an approval by the chairperson of the department.</p> |
| 三、 | <p>博士班論文預口試後需六個月方可舉行學位考試。
如因口試委員出國或其他不可抗力因素而需提前學位考者，須提博士班學位考提前口試書面申請，提前二週以內者由系主任核准，二週以上者原則上不予同意，情況特殊者由系主任提請系務會議決議。
Doctoral students may submit an application for the Ph.D. degree examination six months after passing the pre-oral examination.
In case that students need to take the degree examination prior to the required duration because of unavoidable reasons, students should submit a written application to the chairman of the department. The chairperson of department may approve an examination to be held earlier yet no more than two weeks. Cases requesting for a period more than two weeks will not be considered in general. Unusual cases must be brought up to the faculty meeting by the chairman for a discussion.</p> |
| 四、 | <p>博士生須符合化學系博士班修習學分規定，達系訂基本修業年限，並須於同一指導教授指導下四學期以上，方得依『國立臺灣大學研究所博士暨碩士學位考試規則』及化學系學位考試規定申請並舉行學位考。
To apply for the Ph.D. Degree Examination students must followed the “National Taiwan University Guidelines for Ph.D. and Master Degree Examination”, and fulfill the requirements of the Department of Chemistry. In addition, the following requirements are necessary: (1) obtaining the minimum required credits; (2) meeting the minimum studying years; and (3) being directed by the same advisor for at least four semesters.</p> |
| 五、 | <p>博士學位考試委員會，應依下列規定辦理：
A committee for Ph.D. Degree Examination shall comply with the following:
(一)博士學位考試委員五至九人，致發本校學位考試委員聘函，並指定一人為召集人，但指導教授不得擔任召集人。
There shall be 5 to 9 members for the Ph.D. Degree Examination Committee; members shall be appointed by the President of the university and the Dean of the</p> |

Graduate Institute. One of them shall be appointed as the Chairperson of the Committee. The student's research supervisor cannot assume the role of chairperson.

(二) 博士學位考試委員，除對博士學位候選人所提論文學科、創作有專門研究外，並應具備下列資格之一：

Members of the Ph.D. Degree Examination Committee must have expertise in the area related to the Ph.D. candidate's dissertation. Furthermore, Committee members must possess one of the following qualifications:

1. 曾任教授者。

Professor in universities.

2. 擔任中央研究院院士或曾任中央研究院研究員者。

Academician or Research Fellow of Academia Sinica.

3. 曾任副教授或擔任中央研究院副研究員，在學術上著有成就者。

Associate Professor or Associate Research Fellow with significant contribution in specialized field.

4. 獲有博士學位，在學術上著有成就者。

Ph.D. with significant contribution in specialized field.

5. 屬於稀少性或特殊性學科，在學術或專業上著有成就者。

Persons with expertise in an exceptional field, and have achieved significant contribution in the chosen field.

學位考試委員均須具博士學位，除曾任或現任助理教授級以上教職，或曾任中央研究院/工研院助理研究員職級以上之委員外，餘擬聘委員須檢具博士學位證明及個人資料，經系主任同意後聘請之。

All Committee members must have a Ph.D. degree. Excepting those who are or have been an assistant professor or above, or are or have been a assistant research fellow or above of the Academia Sinica or Industrial Technology Research Institute, all other members are required to provide their Ph.D. degree certificate and resume to the chairperson for an approval.

(三) 考試委員缺席時，不得以他人代理。博士學位考試至少須委員五人出席，否則不得舉行考試；已考試者，其考試成績不予採認。

If an Examination Committee member is absent, he or she may not be replaced. For the Ph.D. Degree Examination there must be a minimum of 5 members present; otherwise the examination may not proceed. If the examination was given regardless of the previous restriction, the grade of the examination shall not be admitted.

六、

(一) 學位考試應於研究生申請之該學期學校行事曆規定學期結束日之前舉行。

(二) 已申請學位考試之研究生，若因故無法於該學期內完成學位考試，應於學校行事曆規定學期結束日之前報請學校撤銷該學期學位考試之申請。逾期未撤銷亦未舉行考試者，以一次不及格論。

I. Degree Examinations must be held within the same semester that the graduate student submits the application, and prior to the last day of classes according to the university's academic calendar.

II. If the graduate student has applied for the degree examination, but is not able to take the examination due to special circumstances, the student may request for withdraw prior to the ending of the semester. If the student fails to withdraw the application by the deadline, the examination shall be regarded as "fail".

七、

(一) 申請學位考者，應依系訂時程繳交論文摘要並參加研究生畢業論文壁報展。

(二) 博士候選人應於口試3日前貼出演講公告，並開放本系師生聆聽。

I. The candidates should submit their dissertation abstract and attend the graduates'

poster presentation.

II. The candidates should announce the oral defense to the public three days in advance. The oral defense is open to faculties as well as students of the Department of Chemistry.

八、 (一)學位考試成績以七十分為及格，一百分為滿分，並以出席委員評定分數平均決定之。

(二)學位考試成績不及格，其修業年限尚未屆滿者，得於次學期或次學年重考，重考以一次為限；重考成績仍不及格者，應令退學。

I. A degree examination grade of 70 points is considered satisfactory and the full score is 100 points. The final score is the average of all the scores given by each committee member.

II. If the candidate fails the degree examination and his or her study time limitation has not been exceeded, the student may take the examination again in the subsequent semester or year. There can be only once for retake. If the candidate fails the 2nd degree examination, he or she shall be ordered to withdraw from the university.

九、 未竟事宜，依『國立臺灣大學研究所博士暨碩士學位考試規則』及本系相關規定辦理。

All the regulations shall comply with the “National Taiwan University Guidelines for Ph.D. and Master Degree Examination” and regulations of the Department of Chemistry.

十、 本施行細則經系務會議通過後實施，修訂時亦同。

These guidelines shall be implemented after being approved by the Department faculty meeting; the same procedure applies to all amendments.